



SAIC-Frederick, Inc.
A Subsidiary of Science Applications
International Corporation

ENCLOSURE 2

DESCRIPTION OF WORK QUESTIONNAIRE

Requestor's Full Legal Name & Title _____

Organization Name and Affiliation _____

Billing Address _____

Telephone _____

FAX _____

Objective -- *This is the introduction and is intended to give a very brief overview of the specialty area and explain why this particular project is being pursued. The Objective should also state the overall requirement, the difficulties or deficiencies which do not allow the Requestor to meet the requirements, and the determinations which must be made to solve the problems.*

Scope -- *This paragraph provides an overall picture of the desired work in concise form. It may outline the various phases of the effort and tie down the overall limits of the project in terms of specific technical objectives, time, and any special provisions or limitations. This section should also describe, in a concise, specific statement, the end result desired or what the "product" of the effort should be.*

Technical Tasks -- This paragraph should define the work to be accomplished and delineate the main steps and actions providing sufficient technical detail for SAIC-Frederick, Inc. to evaluate and perform the work satisfactorily.

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Optional: PLEASE STRUCTURE YOUR PHASES/TASKS AS IN THE SAMPLE BELOW (Including the numbering system.) If you need more space, please attach a supplemental page.

Phase #	Task #	Description This is a SAMPLE area – please write your tasks in the form that follows this example.	Start Month	Duration
I		Enter the description for Phase I here	1	Duration of entire phase I
	1	Enter the description for the 1 st task of phase I here	2	Duration of task 1 here
	2	Enter the description for the 2 nd task of phase I here	2	Duration of task 2 here
II		Enter the description for Phase II here	3	Duration of entire phase II
	1	Enter the description for the 1 st task of phase II here	3	Duration of task 1 here
	2	Enter the description for the 2 nd task of phase II here	4	Duration of task 2 here

Phase #	Task #	Description (Tasks to be written below)	Start Month	Duration



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Reports, Data, and Other Deliverables -- *Data or reporting requirements included in this DoW should be indicated here. If deliverable material is required, it should also be listed in this paragraph as a separate entry.*

Special Considerations -- *A paragraph outlining any special interrelationships between the parties for use of Government property, for example, may be devised and added to the description of work in this paragraph. Any other specific directions relative to technical work (not administrative matters) for SAIC-Frederick, Inc. to follow should be included here.*



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Abstract -- *A brief non-proprietary, non-sensitive description of work to be performed under this Agreement for reporting to NCI.*

(Applicant Signature)

(Date)